

## Duchesne County Library Board Meeting February 20, 2018

Duchesne Library

**Roll Call:** Vice Chair Sherry Lott, Lori Ann Potter, Secretary Lisa Roberts, Director Daniel Mauchley, Commissioner Greg Todd

**Absent:** Kerrilyn Miles, Chair Bert Jensen, Janet Roberts

**Convened:** 4:40 pm

### Review January 2018 Minutes

Red items corrected: Roosevelt Clean Out Day – “Some items at the Roosevelt Library have county **procurement procedure** inventory numbers on them.”

**Motion to Approve:** Greg Todd

**Seconded:** LoriAnn Potter

**All Approved**

### Public Comments:

None

### Board Training: “How great leaders inspire action” - TED Talk by Simon Sinek

- The Golden Circle – Why – very few know why they do it. What is your purpose?
  - How – some know how they do something.
  - What – all know this
- People don't buy what you do, but why you do it.
- The goal is to find people who believe what you believe. Then they will work for you with blood, sweat, and tears.
- What are you driven by? What is your cause?
- Example – Martin Luther King Jr. and his dream. He gave the “I Have a Dream” speech, not the “I Have a Plan” speech.
- We follow those that lead for ourselves, not for them.

### Update/Recent Happenings:

- Stephen Moon – ULA 2018 Librarian of the Year
- Programming/Outreach Coordinator for Duchesne – Wendy Hargis. Now we need a new children's library aide/story time aide.
- Children's Library Aide Open Position – 8 people have applied
- Brendon Haslem's Eagle Project – Roosevelt Children's Area Seating – he is going to extend it to be a “v” shape.
- Altamont/Tabiona Outreach – Altamont's is being used. Tabiona's isn't being used yet. It may need to be promoted at the school.
- Venita K.Taveapont Library – Basin Libraries Consortium – The state Library is working with them to get cards, but nothing else is happening. Commissioners and the tribe leaders need to meet.

- Every Library Training – Peter Bromberg is booked up, but is trying to set up a time for the executive director of “every library” to come train.
- Duchesne: 1000 Books before Kindergarten – going well. Some are approaching 500 books.
- VITA at Duchesne – going forward and is a good service
- USU Family Meals Series – a second series has been started
- Roosevelt “Middle Earth” party – January 27<sup>th</sup> – had 140 people attend.
- Dr. Seuss Party – March 3 – Roosevelt 10 am @ the Library
- Utah Library Association – May 16 – 18 Provo, UT – all board members are part of the association. Let Daniel know if you are able attend. It’s at the UV Convention Center.
- CLEF Grant 2018 Contract – got \$8200 - almost \$1000 more than last year. It may be used for technology.

#### **Long Overdue Items Notification Efforts Update:**

- Total overdue is 1875 within the last 3 years.
- We are losing as many books as DVDs.
- The major losses are happening with people having an account open less than ½ year.
- The staff should be extra vigilant in checking to see if a patron may already have an account before creating a new one. As well as making sure the address is properly documented. This needs to be the place to start.
- We could consider limiting items for the 1<sup>st</sup> month.
- It won’t affect most patrons, but for those new.

**Motion to propose it for the agenda for next month:** Greg Todd

**Second:** Lisa Roberts

**All approved to add it to the March agenda**

#### **2017 Annual Report**

- Reviewed report
- Came in under budget
- Arrangements made with UEN and Strata to provide 1 GB Internet speeds at both branches – the speed is there, but the hardware may need to be updated.
- Libraries need 3 social media platforms. They are working on Instagram and Snapchat
- Finish revising library policies – the community room policy may need to be updated.
- Invest and promote Duchesne eBooks – it is already setup with Overdrive, but need to start purchasing our own eBooks.
- Create basin libraries website – connecting all 3 libraries. Vernal is working on this project.

#### **Strategic Plan Draft Review:**

- Reviewed the plan. Red items are things that have been added. They are found on page 3, 7, and 10. The mission has been added to it.
- This is a working discussion and will be put up for public comment for changes or adjustments.
- The mission statement is to give people opportunity and a chance for growth.
- The strategic plan is a living document and can be changed and revised each year.

**Motion to put it in the publics' hands:** Lisa Roberts

**Second:** Greg Todd

**All in Favor**

**Next Meeting:** Tues., March 13, at 4:30 pm at Crossroads Senior Center

**Motion to adjourn:** LoriAnn Potter

**Seconded:** Lisa Roberts

**All Approved**

**Adjourned:** 6:14 pm

**Minutes approved 03/13/2018.**